**Review of the Spoliation of the Advisory Panel**

Terms of reference

**The review**

* **Purpose:** The purpose is to conduct a review of the Spoliation Advisory Panel.
* **Expected outcome of the review:** The Reviewer will provide DCMS with a final report which will include a number of recommendations in response to the questions raised in the Scoping Document. In preparing the recommendations, consideration should be given to the resources available in the Department and elsewhere for taking these forward, such that they should be capable of being implemented.
* **Timeframe of the review:** The review will continue until February 2015.

**The Spoliation Advisory Panel**

* + The Spoliation Advisory Panel (SAP) was established by Government in 2000 to advise on appropriate solutions to claims made for the return of cultural objects in the possession of UK museums and galleries that were lost during the Nazi era (1933-1945).

**The Scope of the Review: Key considerations**

The review will make recommendations around some of the following issues :

**Membership of the Panel**:

* + - Membership and composition of the Panel
		- Appointment process
		- Skills and qualifications

**Working relationships and external relationships:**

* + - Formatof report
		- Methods of contact
		- Evidence submission

**Terms of reference and rules of procedure:**

* + - Scope of the claims
		- Confidentiality
		- Issues of jurisdiction
		- Holocaust Act
		- Evidence submission
		- Reporting

**Secretariat and relation with department:**

* + - Delegation of secretariat
		- Role of secretariat

**Funding and resourcing:**

* + - Resources
		- Claims
		- Reimbursement
		- Legal support